



BOOTH ORDER FORM

DEADLINE: MAY 6, 2011

If you need additional equipment or services, complete and return this form.

Equipment	Preorder Rate (before 05/06/11)	On-Site Rate (after 05/06/11)	Quantity	Total
Table: 2'x4'x30" green laminate top	\$41.00	\$51.25		\$
Chair: arm chair-black	\$25.75	\$32.00		\$
Riser: wooden, 11"x11"x4'	\$11.00	\$13.75		\$
Wastebasket	\$15.50	\$19.50		\$
			+8% rental tax	\$
(A) Total Equipment				\$
Lighting				
75 Watt Halogen Floodlight	\$38.50	\$48.00		\$
75 Watt Halogen Spotlight	\$51.50	\$64.50		\$
			+8% rental tax	\$
(B) Total Lighting				\$
Wattage				
151-500	\$96.50	\$96.50		\$
501-1000	\$186.75	\$186.75		\$
1001-1500	\$322.00	\$322.00		\$
1501-2000	\$469.00	\$469.00		\$
(C) Total Power				\$

Electrical equipment must conform to City of Chicago code requirements.

1. Zip cords, taps, extension cords over 6', clamp lights or track lights are not permitted.
2. All wiring or flexible cords shall be 3-wire, "hard usage approved", 12-gauge, grounded, unless a component part of an assembly approved under Chicago Electrical Code.
3. Christmas tree lights are permitted only with the use of a GFI cord. GFI cords must be rented through MMPI.
4. All fixtures must be UL listed, though this does not ensure passage of Chicago Electrical Code.
5. Only MMPI light tracks and fixtures are to be used.
6. MMPI reserves the right to review all other lighting and electrical to ensure it meets City of Chicago Electrical Code and Building Code. Additional charges may be assessed.

HOUSEKEEPING	Dates	Price/sq. ft./Day	
Carpet Vacuuming-Night of (circle date)	6/14 6/15	\$.34	\$
(D) Total Cleaning			\$
Total (A-D)			\$

Exhibitor Information

Booth Name: _____ Booth Number: _____

Ordered by: _____ Telephone Number: _____

Fax Number: _____

Mail or Fax this form to: **NeoCon® World's Trade Fair 2011, Attn: Maribel Rodriguez**
222 Merchandise Mart Plaza, Suite 470, Chicago, IL 60654, 312.527.7078, FAX: 312.527.7998
www.exhibitorinfo.com/operationshelp

