

# NeoCon® East

EQUIPMENT ITEM	QTY	SHOW RATE	TOTAL	EQUIPMENT ITEM	QTY	SHOW RATE	TOTAL
<b>LCD Monitors (Computer Only)</b>				<b>Audio Systems</b>			
Viewsonics 20" (4:3)		\$100.00		Eon 15 Powered Speaker & Stand		\$225.00	
Apple 23" Cinema HD Display		\$250.00		Mixer/Amp & (2) SX-300 Speakers		\$300.00	
<b>LCD Monitors (Computer &amp; Video)</b>				Mixer/Amp & (4) SX-300 Speakers			
Viewsonics 27" LCD Monitor		\$150.00		Mixer/Amp & (4) Compact JBL Speakers*		\$450.00	
Winbook 32" HD Display		\$200.00		Wall mounts for JBL Speakers - Set of 4		\$100.00	
Winbook 37" HD Display		\$300.00		<b>Microphones</b>			
<b>Plasma Monitors</b>				Wired Handheld (SM-58 or similar)			
Sony 42" (42X1 or 42PX2)		\$495.00		Wired Lavalier		\$40.00	
Sony 50" (50X1 or 50PX2)		\$695.00		Wired Headset		\$60.00	
Panasonic 58" (TH-58PH10UKA)		\$895.00		Wireless Handheld (UHF Tunable)		\$200.00	
Panasonic 65" (TH-65PF9UK)		\$995.00		Wireless Lavalier (UHF Tunable)		\$200.00	
Plasma/LCD Floor Stand		\$95.00		Wireless Headset (UHF Tunable)		\$300.00	
Plasma/LCD Equipment Shelf		\$45.00		<b>Audio Sources</b>			
<b>LCD Projectors</b>				CD Player			
1,300 Lumens - XGA - 1024 X 768		\$299.00		Cassette Player		\$40.00	
2,000 Lumens - XGA - 1024 X 768		\$399.00		Mini Disc Player		\$100.00	
3,200 Lumens - XGA - 1024 X 768		\$499.00		<b>* JBL Control 1 Speakers are wall mountable.</b> <i>Eon 15 and SX-300 Speakers come with stands and are NOT wall mountable!</i>			
4,500 Lumens - XGA - 1024 X 768		\$699.00					
3,500 Lumens - SXGA - 1400 X 1050		\$799.00					
<b>Miscellaneous</b>				<b>Equipment Total</b>			
DVD Player		\$50.00		<b>Add 15% for on-site orders *</b>			
Draped Video Stand		\$50.00		<b>* On-Site Rate Effective October 22, 2009</b>			
<b>Computers</b>				<b>Installation **</b>			
Toshiba - Pentium M (PC)		\$200.00		<b>Dismantling **</b>			
Apple MacBook Pro		\$300.00		<b>** See next page for install/dismantle rates!</b>			
<b>Printers</b>				<b>TOTAL:</b>			
Brother 4100e Laser Fax / Copier		\$150.00					
HP 4200n Laser Printer		\$300.00					
<b>Screens</b>				<b>TOTAL:</b>			
4' Fold Up Screen		\$100.00					
6' Tripod Screen		\$100.00					
8' Tripod Screen		\$125.00		<b>TOTAL:</b>			



Can't find what you are looking for on this form? AV Chicago offers a full line of audiovisual equipment!

**Call us at (312) 943-9822, ext. 123**  
(Day rates available - Call for quote)



# NeoCon<sup>®</sup> East

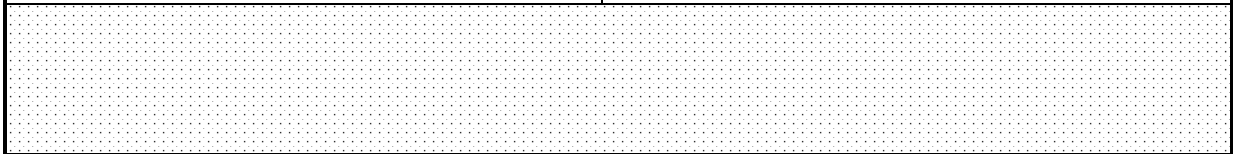


AV Chicago, Inc.  
 1322 W. North Avenue  
 Chicago, IL 60642  
 (312) 943-9822, Ext. 123



<b>PAYMENT INFORMATION</b>	<b>BOOTH INFORMATION</b>
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<b>Company Name</b>		<b>Booth Name (If Different Than Company Name)</b>	
<b>Address</b>		<b>Booth Contact</b>	
<b>City, State, Zip Code</b>		<b>Contact's Cell or Booth Phone</b>	
<b>Phone Number</b>	<b>Fax Number</b>	<b>Email Address of Booth Contact</b>	
<b>E-Mail Address</b>		<b>Booth Number</b>	
<b>Credit Card Number</b>	<b>Expiration Date</b>	<b>Booth Location (Which Floor, etc.)</b>	
<b>Name on Card</b>	<b>Security Code</b>	<b>Set-up Date Request</b>	<b>Set-up Time Request</b>
I, the undersigned, hereby authorize my credit card, as listed above, to be used as guarantee of payment for all outstanding charges for the above named order(s) and account, including any additional fees incurred. I agree to comply with all terms and conditions, as set forth in relation to this transaction.		<b>Pick-up Date Request</b>	<b>Pick-up Time Request</b>
		To process order, please compute charges on first page of form and then fill out payment & booth information, and kindly review our "TERMS" page (3rd page of this form)	
<b>Authorized Signature</b>		If paying by credit card, please fax order to: <b>(312) 943-9688</b>	
<b>Date</b>		If paying by check, please mail to:  <b>AV Chicago, Inc.</b> <b>1322 W. North Avenue</b> <b>Chicago, IL 60642</b>	
<b>Print Name</b>		** A confirmation will be sent to you upon receipt. **	





## 2009 Audiovisual Labor Rates and Guidelines

**ALL LABOR PRICING INCLUDES DELIVERY TO & PICK UP FROM CONVENTION CENTER**

		Install	Dismantle	<i><b>Total</b></i>
<b>LCD/Plasma Monitors</b>				
20", 23" or 27"		\$37.50	\$37.50	\$75.00
32", 37", 42" or 50"		\$60.00	\$60.00	\$120.00
58" or 65"		\$125.00	\$125.00	\$250.00
<b>LCD Projectors - Ground Supported - NOT FLOWN</b>				
1300 Lumen, 2000 Lumen, 3200 Lumen, 4500 Lumen		\$37.50	\$37.50	\$75.00
SXGA 3500 Lumen		\$50.00	\$50.00	\$100.00
<b>LCD Projectors - FLOWN</b>				
1300 Lumen, 2000 Lumen, 3200 Lumen, 4500 Lumen		\$180.00	\$90.00	\$270.00
SXGA 3500 Lumen		\$180.00	\$90.00	\$270.00
<b>Sound Systems</b>				
Ground Supported on AV Chicago Stands		\$37.50	\$37.50	\$75.00
Flown or wall mounted with non-direct cable runs		\$120.00	\$60.00	\$180.00
<b>All other</b>				
Draped Video Stand		\$25.00	\$25.00	\$50.00
Laptop Computer		\$25.00	\$25.00	\$50.00
Laser Printer or Fax Machine		\$25.00	\$25.00	\$50.00
4', 6' or 8' Tripod Screen		\$25.00	\$25.00	\$50.00

**\*\*\* Wall Mounted - Plasma Monitors, LCD Monitors & Sound Systems \*\*\***

*It is the Exhibitor's responsibility to arrange for personnel (Carpenters and/or Electricians) to attach AV Chicago wall mounts for Plasma Monitors, LCD Monitors & Sound Systems. AV Chicago will not attempt to drill in any wall at the BCC. Once the Monitor's wall mount has been safely secured, AV Chicago will install the Monitor or Sound System and run the appropriate cables.*

**\*\*\* Ceiling Mounted - LCD Projectors \*\*\***

*It is the Exhibitor's responsibility to arrange for personnel (Carpenters and/or Electricians) to securely attach AV Chicago ceiling mounts for LCD Projectors. AV Chicago will not attempt to attach their mounts in any ceiling at the BCC. Once the Projector's Ceiling Mount has been safely secured, AV Chicago will install the LCD Projector and run the appropriate cables.*





## Rental/Services Agreement Terms and Conditions

**AV Chicago, Inc. ("AVC") hereby provides rental equipment and/or services to the Client under the following terms and conditions:**

**Client Responsibility:** The Client is defined as the individual and/or organization authorizing and/or receiving the rental equipment and/or services from AVC. Client is responsible for any and all damages or loss of the rented equipment including accessory items. Client acknowledges that it has prior to the delivery, receipt, or pickup of the equipment had the opportunity to inspect same, and that the equipment is in good condition, free from defects and has all listed accessory items.

The Client's Responsibility Shall Begin:

For Client Pickup Orders: Once the equipment is received by the Client or their designee.

For AVC Deliveries: Once the equipment is delivered to the location designated by the Client.

For Orders Being Shipped Via Mail, UPS, FedEx, Courier Service or any other common carrier: Once the equipment is placed with the shipper.

All equipment shall be maintained and returned by the Client clean and undamaged, in the same condition in which it was delivered with cables coiled and equipment in their proper cases and containers. All equipment lost, stolen or damaged beyond reasonable repair will be charged to the Client for Replacement Cost, defined as the most recent published manufacturer's retail price plus 15% as reimbursement for sales/use tax paid, labeling and freight expenses. There shall be a charge incurred at current shop labor rates for coiling or untying cables, and for cleaning or repair of all equipment returned in an unclean or damaged condition. Rental extension charges may apply for damaged equipment rendered not rentable while out for factory repair or awaiting repair parts.

All equipment returns received by AVC are subject to inspection and testing to verify the equipment returned is in the same condition as when it was delivered. The Client's responsibility shall end when the equipment is received by, accepted by, inspected and tested by AVC.

**Alternate Equipment:** AVC reserves the right to substitute equipment quoted with alternate equipment with similar performance specifications. This may become necessary if the equipment quoted becomes lost, damaged, unusable, returned late, or becomes unavailable due to a previous rental. If the alternate equipment has a lower rate the Client shall be charged the lesser amount.

**Use of Equipment:** The Client acknowledges having the opportunity to employ AVC to provide professional staff for the delivery, set-up, operation, removal, and return of the order. Should the Client elect to rent equipment without ordering these professional services from AVC, the Client agrees to use the equipment in a safe manner and only by persons qualified and competent in the operation of the equipment. If the rented equipment is to interface with other Client provided or non AV Chicago equipment, Client accepts full responsibility for verifying connectivity and that all appropriate cabling and components to connect the AV Chicago equipment to the non AV Chicago equipment has been ordered from AVC or that these cables and components are being provided by others. All projection screens are intended for indoor use only unless otherwise specified on the order. If the equipment exhibits any problems, the Client agrees to immediately notify AVC. Often times problems can be resolved with instructions over the phone, replacement equipment can be dispatched or a service call can be enacted. The Client agrees to immediately discontinue use and notify AVC if the equipment becomes unsafe or is in a potentially unsafe condition or situation.

Adjustments or refunds of any charges will not be considered under any circumstances for any problems not reported to AVC until the end of the order.

No adjustments or refunds will be issued for equipment rented but not used or for difficulties arising from the clients' inability to successfully operate the equipment if it is determined by AVC that the equipment was in fact in proper working order.

**Indemnity:** Except as set forth herein, AVC is not responsible for any indirect, incidental, special, consequential, punitive or other damages, losses, or inconveniences caused by the Client's use and operation of the equipment, or the inability to use the equipment, or any services related thereto. The Client shall indemnify and hold harmless AVC, its agents, contractors, and employees for any actions under contract, negligence, strict liability or other legal or equitable theories and for any property damage, personal injuries, and other losses caused by the equipment, the use of the equipment, or services ordered and/or provided by AVC. Client agrees to reimburse AVC for all expenses incurred due to any claim or attempted claim, or actions resulting from this order, including but not limited to any settlement costs, attorney's fees and costs, and time incurred by AVC staff at prevailing labor rates. AVC provides no warranties or guarantees to Client of any kind, express or implied, and assumes no responsibility or liability for the performance or non-performance of the equipment or services. The Client agrees that the total liability of AVC shall not exceed a refund of any amount paid in advance to AVC by the Client.

**No Third Party Rights:** This Agreement (defined herein) is solely between AVC and the Client that is the party to this Agreement and no third-party beneficiaries are intended.

**Delivery & Return:** The Client will return the equipment to AVC at the address above or to the location specified on the Rental/Services Agreement. If AVC has been contracted by the Client to provide delivery and/or pickup services, the Client or the Client's designee shall be available to receive the delivery and allow for pickup at the dates and times scheduled. The Client shall be charged an additional fee for multiple trips attempting delivery and/or pickup. The Client shall also be charged for additional time incurred at current labor rates if the delivery, set-up, operation, removal and/or pickup is delayed by more than fifteen minutes with an AVC representative waiting on site.

**Late Return:** The Client shall be charged a late fee of 150% of the standard first day rental rate for each and every day, or portion thereof, that any item of equipment, or any accessory item included with that piece of equipment is returned after the scheduled return date and time. If the return will be late, please contact AVC in advance of the scheduled return time so the order may be adjusted to a rental extension which is less expensive than a late return fee. For accessory items listed on the rental order at no rental charge, the first day rate used as the basis for calculating the late fee shall be the greater of \$5.00 or 10% of the most recent published manufacturer's list price for the item. If the equipment has not been returned as scheduled, AVC may immediately process charges for the equipment at the Replacement Cost defined above to either the credit card submitted to reserve the order or to the charge card presented at time of client pickup for will call orders. If the equipment is subsequently returned, these replacement charges will be credited and late charges will apply.

**Taxes:** The Client shall be responsible for all taxes imposed by local, state or federal authorities. Taxes will be added to the order and charged to the Client for all taxable transactions. Except for tax exempt entities providing AVC with a copy of their exemption certificate prior to the delivery of the order, AVC shall charge and collect tax from the Client for any sales, rental, lease, and use taxes related to the order.

**Additional Fees, Union or Special Labor:** Any parking fees or permit expense incurred by AVC shall be reimbursed by the Client. Should the venue ("Ship To" Location) where the rental takes place require union labor of any kind, or require their own designated audio-visual staff, security staff, electrician, or other staff member from the venue's facility to be present or to provide services for the event, all fees and expenses for such labor and/or services shall be paid by the Client in addition to the AVC labor rates quoted. Unscheduled on-site assistance or service calls for orders where the Client has not employed AVC for professional on-site services, a three hour call out minimum will apply at the current AVC labor rates for standard, overtime, and travel as applicable. These service call charges are waived if the on-site assistance or service call was due to a bona-fide problem with the equipment rented from AVC. Current rates for after hour callbacks for telephone support are stated on our after hours emergency message center which can be reached at 312-943-9822 x8.

**Credit Card Payment / Security Deposit:** When a credit card or credit card number has been presented or submitted to AVC for this order, whether by phone, fax, internet, or in person, this credit card shall be used for rental reservation guarantee, cancellation charges, payment for the equipment rental and/or services ordered, any added services, and for all applicable taxes and fees. The credit card shall also be used for payment to settle any charges for equipment damage, loss, excessive cleaning, or late return. Presentation of the credit card or credit card number to AVC authorizes AVC to process charges to this credit card for all charges and fees incurred for this order. In the event of equipment damage or loss, AVC is authorized to immediately process charges for Replacement Cost as defined above. If damaged equipment is subsequently repaired instead of replaced an appropriate adjustment will be issued.

If the credit card presented or submitted to AVC becomes cancelled or terminated, the Client agrees to immediately notify AVC and provide a replacement card which will remain valid for the duration of the Client's responsibility of the order. In the event the security deposit or card credit limit does not cover damages or the Client's breach of this Agreement, the Client is still fully responsible for these charges and Client agrees to settle these charges in full within 5 days.

If there are any discrepancies regarding any credit card charges, Client agrees to timely contact AVC management to attempt to resolve the discrepancy. Client also agrees to notify AVC in writing either by fax or by certified mail to be received at AVC at least three business days before initiating a chargeback with their credit card issuer. As credit card chargebacks are very costly and time consuming, Client agrees to reimburse AVC the sum of \$750.00 as reimbursement for administrative time required in responding to the chargeback should the Client fail to make the notifications detailed in this paragraph. The Client also agrees to reimburse AVC an additional 50% of the chargeback amount or \$200.00, whichever is greater for any chargeback initiated by the Client that is later overturned with the charges being reinstated to AVC.

**AVC Remedies:** The Client shall pay all amounts owed when due, shall protect the equipment from damage, misuse and loss and shall return the equipment when due during normal business hours. In the event of the Client's default of any term or condition of this Agreement, AVC may, without notice, take possession of and remove the equipment from any location, at any time. AVC, its employees, contractors, and agents shall not be liable (to the extent possible) for any claim for damage or trespass arising out of such removal. The retaking of possession shall not relieve the Client of any obligations, including the payments due. Further, AVC is entitled to recover from the Client all costs and expenses incurred in enforcing this Agreement and in repossessing the equipment, including, but not limited to reasonable attorney's fees and costs, collection services, AVC administrative time, and court costs. All amounts due and unpaid shall accrue interest at the rate of 18 percent per annum. All fees, reimbursements, and remedies of AVC are cumulative. AVC may pursue any and all legal and equitable relief available.

**Agreement:** This Rental/Services Agreement Terms and Conditions, together with the with the Rental/Services Agreement, Order Confirmation Form, Cancellation Policy, and Credit Card Policy, all constitute but one agreement ("Agreement") of the Parties. The provisions of the Agreement shall be severable in the event any provision is deemed invalid or unenforceable. The Agreement shall be construed according to the laws of the State of Illinois and any action shall be brought only in the courts of proper jurisdiction located in Cook County, City of Chicago, Illinois. **I Hereby Accept All Terms and Conditions Above:**

Client Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_