

Merchandise Mart Forms

Deadline: April 1, 2010

- Insurance Release Form **(Required)** p. 23
- Shipping Information Form **(Required)** p. 24
- Method of Payment **(Required)** p. 25
- Complimentary Sign Order Form p. 26
- Booth Layout Instructions p. 27
- Booth Layout *
- Customization of Booth Request Form p. 28
- Booth Order Form p. 29
- Labor Request Form p. 30
- Exhibitor Appointed Contractor Form p. 31

Outside Vendor Forms

Deadline: See each form

- Sales Tax Form p. 32
- Furniture Rental Form p. 33
- Audio Visual Rentals Form p. 34
- Custom Sign Order Form p. 36

*Please watch for your booth layout form. It will be sent to you separately.

