

# PORT ELECTRICAL SERVICES

*A Division of PORT PARTIES, LTD.*

711 12<sup>th</sup> Avenue New York, NY 10019

OFFICE: 212-977-7414      FAX: 212-977-8826

## BOOTH CLEANING ORDER FORM

Show Name: Architectural Digest      Date: March -18<sup>th</sup> – 21<sup>st</sup>, 2010

Company Name: \_\_\_\_\_

Booth #: \_\_\_\_\_ Pier 94

Check	Item Description	Price	Total
<input type="checkbox"/> THURSDAY	Daily Vacuuming	\$0.25 per square foot	\$
<input type="checkbox"/> FRIDAY	Daily Vacuuming	\$0.25 per square foot	\$
<input type="checkbox"/> SATURDAY	Daily Vacuuming	\$0.25 per square foot	\$
<input type="checkbox"/> SUNDAY	Daily Vacuuming	\$0.25 per square foot	\$
<i>Periodic Porter Service Includes dusting and trash removal every two hours during show hours</i>			
<input type="checkbox"/> TUESDAY	Periodic Porter Service	\$ 157.50 Per Day	\$
<input type="checkbox"/> WEDNESDAY	Periodic Porter Service	\$ 157.50 Per Day	\$
<input type="checkbox"/> THURSDAY	Periodic Porter Service	\$ 157.50 Per Day	\$
<input type="checkbox"/> FRIDAY	Periodic Porter Service	\$ 157.50 Per Day	\$
<input type="checkbox"/> SATURDAY	Periodic Porter Service	\$ 157.50 Per Day	\$
<input type="checkbox"/> SUNDAY	Periodic Porter Service	\$ 157.50 Per Day	\$
<input type="checkbox"/> MONDAY	Periodic Porter Service	\$ 157.50 Per Day	\$
<b>Subtotal</b>			<b>\$</b>
<i>Sales Tax (8.875%)</i>			<b>\$</b>
<b>Total</b>			<b>\$</b>

• **Payment Method**

<input type="checkbox"/> <b>CHECK</b> Make checks payable to Port Parties Ltd. (US drawn on US banks only and not accepted at the show )	
<input type="checkbox"/> <b>CREDIT CARD</b> Complete authorization below	
Name of Cardholder	Signature
Card Number	Expiration Date
Address	Telephone:

*Please fax form to Port Parties, Ltd. at (212) 977 – 8826  
NO CHECKS ACCEPTED AT SET-UP OR DURING SHOW*