

PORT ELECTRICAL SERVICES

A Division of PORT PARTIES, LTD.
711 12th Avenue New York, NY 10019
OFFICE: 212-977-7414 FAX: 212-977-8826

PLEASE ATTACHED ORDER

NO CHECKS ACCEPTED DURING SHOW

FORM IF MAILING CHECK

APPLICATION FOR ELECTRICAL SERVICE

CUSTOMERSERVICE@PORTPARTIES.COM

SHOW NAME ARCHITECTURAL DIGEST				PIER: 94	DATES: March 18-21, 2010	
COMPANY NAME				BOOTH NUMBER		
STREET ADDRESS			CITY	STATE	ZIP CODE	
ORDERED BY: SIGNATURE		PLEASE PRINT NAME		PHONE NO:	FAX NO:	
<input checked="" type="checkbox"/> PAYMENT METHOD	<input type="checkbox"/> CHECK OR MONEY ORDER	<input type="checkbox"/> AMERICAN EXP.	<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> VISA		
CREDIT CARD PAYMENT						EXPIRATION DATE:

BY SIGNING THIS AGREEMENT I ALSO AUTHORIZE CHARGING ANY UNPAID BALANCE TO MY CREDIT CARD

CARDHOLDERS SIGNATURE:	CARD HOLDERS NAME:	TODAY'S DATE:
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ORIGINAL ORDER FORM & PAYMENT MUST BE RECEIVED 10 BUSINESS DAYS PRIOR TO THE SHOW SET UP DATE TO QUALIFY FOR ADVANCE RATE

DESCRIPTION OF SERVICES	QTY	ADVANCED PRICE MARCH 1 ST 2010	STANDARD PRICE MARCH 2 ND 2010	TOTAL	PLEASE MAKE CHECKS PAYABLE TO PORT PARTIES
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BOOTH FLOOR PLAN

ELECTRICAL SUPPLY (SINGLE RECEPTACLE) 110 VOLT POWER

500 WATT OUTLET		\$127.00	\$169.00	
1000 WATT OUTLET		\$147.00	\$211.00	
1500 WATT OUTLET		\$173.00	\$252.00	
6 OUTLET PLUG IN STRIP (15 AMP) NOT POWER		\$42.00	\$50.00	

USE THESE SYMBOLS TO
INDICATE PLACEMENT
OF OUTLETS & LIGHTS.

X ELECTRICAL OUTLET
+ FLOODLIGHT ON POLE
O GOOSENECKS

ADDITIONAL FIXTURES

HALOGEN LIGHT INSTALLED IN TRUSS (INCLUDES POWER) – INCANDESCENT

75 WATT HALOGENS		\$140.00	\$194.00	
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SHOW GENERAL
LOCATIONS

REAR

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AISLE

FOR BOOTHS LARGER
THAN 10X20 FT. PLEASE
SUBMIT LARGER
DETAILED DIAGRAM

SPECIAL LIGHTING (POWER INCLUDED)

120 WATT FLOODLIGHT GOOSENECK (EACH)		\$150.00	\$178.00	
1000 WATT PARCAN 64 (SUSPENDED 13FT ABOVE BOOTH)		\$572.00	\$649.00	
ADDITIONAL 1000 WATT PARCAN (LIMIT OF 4) EACH.		\$191.00	\$253.00	

PLS SPECIFY

	S.T. TIME	O.T. TIME
LABOR RATE / PER HR	\$93.00	\$139.50
RIGGING RATE / PER HR	\$100.00	\$150.00
GENIE LIFT (MAN LIFT)	\$85.00	\$85.00

•IMPORTANT•

- ADD 25% FOR 24-HOUR SERVICE ORDERS
- NYC SALES TAX MUST BE ADDED TO YOUR TOTAL
- ORDERS SUBMITTED WITHOUT TAX WILL BE RETURNED
- FOR 208 AND 480 VOLT SERVICE, CALL FOR PRICE QUOTE

SUBTOTAL

SALES TAX 8.875%

TOTAL DUE

PLEASE LIST ANY
SPECIAL CONDITIONS

LABOR IS CHARGED FOR THE FOLLOWING:

- INSTALLING & REMOVING EXHIBITOR'S OWN LIGHTING. (ANY AMOUNT OF LIGHTS)
- ALL LIGHTING MUST BE INSTALLED BY FACILITY ELECTRICIANS. LABOR CHARGES WILL APPLY TO EXHIBITORS INSTALLING OWN LIGHTING.
- RIGGING OF ELECTRICAL SIGNS, TRUSSES, PIPE & TRACKS OR TAPING DOWN & SECURING WIRES.
- OVERTIME LABOR RATE (APPLIES BEFORE 8AM, AFTER 5PM, WEEKENDS & HOLIDAYS)
- YOU WILL BE CHARGED LABOR TO RE-POSITION TRACKS OR POWER WITHOUT DIAGRAM.
- * BY SIGNING YOU ARE AGREEING THAT PORT PARTIES HAS PERMISSION TO CHARGE YOUR COMPANY CREDIT CARD BEFORE DURING OR AFTER THE SHOW FOR ANY CHARGES.

NO RIGGING OF
CHANDELIERS OR
OUTSIDE LIGHTS
PERMITTED ON TRUSS.