

### **FREIGHT MOVE-IN**

#### **FREIGHT DELIVERY HOURS**

##### **Direct Deliveries to Dock:**

Thursday, August 5 & Friday, August 6                      8:00 am – 3:00 pm

### **FREIGHT MOVE-OUT**

#### **Personally Owned Vehicles (POV's) Only:**

Monday, August 9    5:00 pm – 10:00 pm

\* The loading of Personally Owned Vehicles, POV's will begin upon completion of the return of empties.

#### **Common Carrier Pick-Up:**

Tuesday, August 10    8:00 am – 3:00 pm

Carriers must be checked in by Noon

**You may ship your materials from the show via any carrier.** You are required only to contact your carrier, pack your materials, and file a Bill of Lading with the freight desk. Merchandise Mart Properties, Inc. assumes no responsibility for shipments until they are collected from the exhibitor's booth. A representative of the exhibitor should remain with their property until this has been done.

### **DRAYAGE**

Material handling involves receiving freight during move-in, delivering it to your booth, removing empty containers and returning them after the show, and loading materials for outbound shipping. This service is also known as drayage and is included in your booth package.

### **DOMESTIC SHIPPING**

Yellow Freight Systems is the preferred shipper of STYLEMAX™. However, each exhibitor is free to choose their own means of shipping.

### **INTERNATIONAL SHIPPING**

R.E. Rogers is the official customs broker and international freight forwarder for STYLEMAX™.

### **PERMANENT SHOWROOM TENANTS**

If you are a permanent tenant and are showing merchandise in the Market Suites, please return the [Tenant Move Form](#) no later than July 7.

## **DIRECTIONS TO THE MERCHANDISE MART LOADING DOCK**



## SHIPPING INFORMATION

### **Directions to The Merchandise Mart Loading Dock (Common Carrier/Large Trucks):**

From I-90/94, exit on Ohio Street. At the first light, turn right onto Orleans. Proceed for 3 blocks and turn right onto Hubbard. Proceed for 1 block and turn left onto Kingsbury. Continue for 1 block and turn left onto Kinzie. Continue on Kinzie for 1 block until you reach a stop sign. Turn right into the dock.

### **Directions to The Merchandise Mart Loading Dock (Cars and Small Trucks):**

From I-90/94, exit on Ohio Street. At second light, turn right onto Franklin. Continue four blocks south on Franklin to Kinzie. Turn right onto Kinzie. At the first stop sign, turn left into the dock.

### **Helpful Hints for Shipping**

- Utilize the advance shipping days.
- Make sure your shipper is aware of the freight delivery and pick-up schedule.
- When preparing to ship for National Prom Market Chicago, be conscious of the freight size limitations. Freight cannot exceed 5' wide x 10' long x 5'8" high or weigh over 2,000 lbs.
- Remember to include your Company Name and Booth Number on all shipments to The Merchandise Mart.

