

EXHIBITOR CHECKLIST

RPM CompleteXPO Forms

Deadline: October 14, 2011

- Exhibitor Information
- Safety Information
- Payment Policies
- Payment and Credit Card Authorization Form
- Limits of Liability and Responsibility
- Standard Booth Furnishings Order Form
- Standard and Custom Booth Carpet Order Form
- Plush Custom Carpet Order Form
- Pegboard Order Form
- Grid Order Form
- Modular Rental Units Order Form
- Modular Hardwall Accessories Order Form
- Accessible Storage Order Form
- Art Submissions Guidelines
- Digital Signs Order Form
- Priority Empty Container Return Order Form
- Material Handling Rate Schedule
- Material Handling Order Form
- Marshalling Yard Map and Directions
- Advance Shipping Labels
- Direct Shipment Labels
- Union Regulations
- Display Labor Order Form
- Rigging Labor Order Form
- Hanging Sign/Truss Labor Information
- Hanging Sign Shipping Labels
- Suspended Sign Hanging Order Form
- Vehicle Spotting Order Form
- Booth Cleaning Order Form
- Porter Service Order Form
- Non-Official Contractor Request Form

Baltimore Convention Center Forms

Deadline: See forms.

- Electrical Service Order Form
- Electrical Labor Order Form
- Specialty Lighting Order Form
- Telecommunications Service Order Form
- Plumbing Service Order Form

Other Forms

Deadline: See forms.

- Urban Jungle Floral Service
- MCRI Computer Rental Order Form
- Audio Visual Rental Order Form
- Sales Lead Retrieval Order Form

- Third Party Authorization Form
- Caravan Form
- RPM Logistics, Inc.